



Wells Community Academy High School

936 N. Ashland Ave Chicago, IL 60622 P. 773.534.7010 F. 773.534.7078

Dr. Raichoudhuri
Principal

Dr. Vondra
Assistant Principal

TRANSFER APPLICATION

Name of Student:

Current grade level: _____ Current school: _____

Application to grade level: _____ Semester 1 or Semester 2

Date of birth (mm/dd/yy): ____/____/____ Male/Female: _____

Address: _____ Apt.#: _____

Chicago, Illinois – 606 _____

Student Email Address:

Name of Parent/Guardian:

Parent Email Address:

Telephone: _____ Best time to call: _____

Please note that the deadline for the student to submit this completed application to Wells is rolling. It is the student's responsibility to submit all parts of the application together in one sealed envelope with the school official's signature on the seal.

To be completed by Wells official

Date received: _____ Are all contents inside? Yes No

Sealed envelope with official's signature? Yes / No

All children are capable of success

NO EXCEPTIONS! NO EXCUSES



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Discipline/Behavior

Has the student ever been found responsible for a disciplinary violation at your school, whether academic or behavioral misconduct, that resulted in the student's probation, suspension, removal, or expulsion?

Please attach any relevant disciplinary records.

Attendance

Has the student been tardy to school, skipped classes or had excessive unexcused or excused absences?

Please attach any relevant attendance records.

Why are you interested in transferring to Wells?

Required Additional Documentation for Transfer Consideration

Please enclose the following 6 pieces of documentation with this completed form.

- _____ 1 / 6: The student's official transcript
- _____ 2 / 6: The most recent quarter grade report.
- _____ 3 / 6: All standardized test scores (EXPLORE, PLAN, PSAT/ACT, PSAT, AP, etc.)
- _____ 4 / 6: Discipline records
- _____ 5 / 6: Attendance records
- _____ 6 / 6: IEP or 504 plans (if applicable)

If this documentation is not in a sealed school envelope with the school official's signature on the seal, the student's transfer application will be considered incomplete and will be discarded.

Current High School Official's Signature _____ Date _____

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